

Application for Recognition of Exemption Under Section 501(c)(3) of the Internal Revenue Code

To be filed in the key district for the area in which the organization has its principal office or place of business.

This application, when properly completed, shall constitute the notice required under section 508(a) of the Internal Revenue Code in order that an applicant may be treated as described in section 501(c)(3) of the Code, and the notice under section 508(b) appropriate to an organization claiming not to be a private foundation within the meaning of section 509(a). (Read the instructions for each part carefully before making any entries.) The organization must have an organizing instrument (See Part II) before this application may be filed.

Part I—Identification

1 Full name of organization Boston Building Materials Coop. Charitable and Educational Fund		2 Employer identification number (If none, attach Form SS-4) None yet- applied for	
3(a) Address (number and street) 52 Plympton Street		Check here if applying under section: <input type="checkbox"/> 501(e) <input type="checkbox"/> 501(f)	
3(b) City or town, State and ZIP code Boston, Massachusetts 02118		4 Name and phone number of person to be contacted John Achatz, Esq. (617) 542-3000*	
5 Month the annual accounting period ends December	6 Date incorporated or formed January 1, 1981	7 Activity Codes 398 149 402	
8(a) Has the organization filed Federal income tax returns? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes," state the form number(s), year(s) filed, and Internal Revenue Office where filed ▶.....			
8(b) Has the organization filed exempt organization information returns? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If "Yes," state the form number(s), year(s) filed, and Internal Revenue Office where filed ▶.....			

Part II.—Type of Entity and Organizational Documents (See Instructions)

Check the applicable entity box below and attach a conformed copy of the organization's organizing and operational documents as indicated for each entity.

Corporation—Articles of incorporation, bylaws. Trust—Trust indenture. Other—Constitution or articles, bylaws.

Part III.—Activities and Operational Information

1 What are or will be the organization's sources of financial support? List in order of magnitude. If a portion of the receipts is or will be derived from the earnings of patents, copyrights, or other assets (excluding stock, bonds, etc.), identify such item as a separate source of receipts. Attach representative copies of solicitations for financial support.

In order of magnitude, the anticipated sources of financial support for the Trust are (1) other foundations; (2) government programs - local, state and federal; (3) contributions from individuals. It is expected that the bulk of financial support will come from foundations, with very limited support to be provided by individuals.

2 Describe the organization's fund-raising program, both actual and planned, and explain to what extent it has been put into effect. (Include details of fund-raising activities such as selective mailings, formation of fund-raising committees, use of professional fund raisers, etc.)

The organization's fund-raising program, when fully operational, will consist primarily of submitting proposals to foundations seeking funds to subsidize the cost of providing technical assistance and some building materials to low income homeowners and residential tenants. The Trustees, already elected, have the responsibility of setting fund-raising goals. To date, there has been preliminary discussion of possible projects with several local foundations.

I declare under the penalties of perjury that I am authorized to sign this application on behalf of the above organization and I have examined this application, including the accompanying statements, and to the best of my knowledge it is true, correct and complete.

Thomas P. Libby (Signature) Trustee (Title or authority of signer) 12/8, 1981 (Date)

Part III.—Activities and Operational Information (Continued)

3 Give a narrative description of the activities presently carried on by the organization, and those that will be carried on. If the organization is not fully operational, explain what stage of development its activities have reached, what further steps remain for the organization to become fully operational, and when such further steps will take place. The narrative should specifically identify the services performed or to be performed by the organization. (Do not state the purposes of the organization in general terms or repeat the language of the organizational documents.) If the organization is a school, hospital, or medical research organization, include sufficient information in your description to clearly show that the organization meets the definition of that particular activity that is contained in the instructions for Part VII-A.

As of the date of this application, the organization has not begun the performance of any of its exempt functions. Its primary activities have been organizational in nature---the preparation of the attached Trust Agreement, the selection of a Trust administrator and the election of a Board of Trustees.

In order for the organization to become fully operational it has to (1) raise funds; (2) advertise its existence and make contacts with low income homeowners and tenants who desire and are in need of services to be provided by the organization; (3) provide technical assistance, including advice as to what work should be done to improve the quality and appearance of their homes, how it should be done, and how the homeowners, with assistance from the organization, can do the work so as to reduce the costs of home repair and maintenance; and (4) provide subsidies to some low income homeowners for part or all of the cost of the materials for repairs and energy conservation work initiated.

Immediately following submission of this application, the Trust administrator will commence fund-raising on a full-time basis. The Trust administrator will work on a volunteer basis initially, but will be paid a modest salary after the organization acquires adequate financial backing. It is expected that the organization will be entering into the other phases of its operation within a few months after the fund-raising activity begins.

4 The membership of the organization's governing body is:

(a) Names, addresses, and duties of officers, directors, trustees, etc.	(b) Specialized knowledge, training, expertise, or particular qualifications
Thomas Libby, 16 Thetford Ave., Dorchester, MA	Homeowner, Do-It-Yourselfer, Community Organizer
Katheryne Moore, 96 Bernard St., Dorchester, MA	Homeowner, Do-It-Yourselfer, Officer Manager
Wendy Page, 73 Montebello Rd, Jamaica Plain, MA	Homeowner, Do-It-Yourselfer, Administrator
Thomas Morin, 105 Montebello Rd., Jamaica Plain, MA	Homeowner, Do-It-Yourselfer, Production Engineer, Administrator

Part III.—Activities and Operational Information (Continued)

4 (c) Do any of the above persons serve as members of the governing body by reason of being public officials or being appointed by public officials? Yes No
If "Yes," please name such persons and explain the basis of their selection or appointment.

(d) Are any members of the organization's governing body "disqualified persons" with respect to the organization (other than by reason of being a member of the governing body) or do any of the members have either a business or family relationship with "disqualified persons"? (See specific instructions 4(d).) Yes No
If "Yes," please explain.

(e) Have any members of the organization's governing body assigned income or assets to the organization? Yes No
If "Yes," attach a copy of assignment(s) and a list of items assigned.

(f) Is it anticipated that any current or future member of the organization's governing body will assign income or assets to the organization? Yes No
If "Yes," explain fully on an attached sheet.

5 Does the organization control or is it controlled by any other organization? Yes No
Is the organization the outgrowth of another organization, or does it have a special relationship to another organization by reason of interlocking directorates or other factors? Yes No

If either of these questions is answered "Yes," please explain. The organization is an outgrowth of the Boston Building Materials Coop., Inc., by reason that the Board of Directors of that group has power to elect trustees for the organization in the event of death, resignation, removal or inability to serve. The organization is also required to submit annual reports to BBMC, Inc. concerning its finances and activities, although funds of the Trust are kept separate and distinct and may not be used for the general purposes of BBMC, Inc. (See attached Trust Agreement, Article 5.)

6 Is the organization financially accountable to any other organization? Yes No
If "Yes," please explain and identify the other organization. Include details concerning accountability or attach copies of reports if any have been rendered.

7 (a) What assets does the organization have that are used in the performance of its exempt function? (Do not include property producing investment income.) If any assets are not fully operational, explain what stage of completion has been reached, what additional steps remain to be completed, and when such final steps will be taken.

None

(b) To what extent have you used, or do you plan to use contributions as an endowment fund, i.e., hold contributions to produce income for the support of your exempt activities?

None

8 (a) What benefits, services, or products will the organization provide with respect to its exempt function? The Trust will provide technical services to low income homeowners and tenants. These services will be primarily in the form of advice as to how those persons can repair and better maintain their dwelling units. In addition, the Trust will subsidize the cost of some building materials used by such persons in carrying out the repair and maintenance tasks advised by the organization. The Trust will emphasize energy conservation measures.

Part III.—Activities and Operational Information (Continued)

8 (b) Have the recipients been required or will they be required to pay for the organization's benefits, services, or products? Yes No

If "Yes," please explain and show how the charges are determined. While the technical assistance to be provided to homeowners and tenants is completely free, such persons may be required to pay for building materials, if needed. Costs will be determined on an ability-to-pay basis. It is anticipated that the costs will be subsidized by funds raised by the Trust.

9 Does or will the organization limit its benefits, services or products to specific classes of individuals? . . . Yes No

If "Yes," please explain how the recipients or beneficiaries are or will be selected. The organization is designed to aid homeowners and residential tenants of low income.

10 Is the organization a membership organization? Yes No

If "Yes," complete the following:

(a) Please describe the organization's membership requirements and attach a schedule of membership fees and dues.

(b) Describe your present and proposed efforts to attract members, and attach a copy of any descriptive literature or promotional material used for this purpose.

(c) Are benefits, services, or products limited to members? Yes No
If "No," please explain.

11 Does or will the organization engage in activities tending to influence legislation or intervene in any way in political campaigns? Yes No

If "Yes," please explain. (Note: You may wish to file Form 5768, Election/Revocation of Election by an Eligible Section 501(c)(3) Organization to Make Expenditures to Influence Legislation.)

12 Does the organization have a pension plan for employees? Yes No

13 (a) Are you filing Form 1023 within 15 months from the end of the first month in which you were created or formed as required by section 508(a) and the Regulations thereunder? (See general instruction B.) . . . Yes No

(b) If 13(a) is "No," and you are claiming that section 508(a) does not apply to you, attach an explanation of your basis for this claim.

(c) If 13(a) is "No," and section 508(a) does not apply to you, your exemption can be recognized only from the date this application is filed with your key District Director. Therefore, is it your intention that this application be considered as a request for recognition of exemption from the date the application is received and not retroactively to the date you were formed? Yes No

Part IV.—Statement as to Private Foundation Status

1 Is the organization a private foundation? Yes No

2 If question 1 is answered "No," indicate the type of ruling being requested as to the organization's status under section 509 by checking the applicable box(es) below:

(a) Definitive ruling under section 509(a)(1), (2), (3), or (4) check here and complete Part VII.

(b) Advance ruling under section 170(b)(1)(A)(vi) or 509(a)(2)—See instructions.

(c) Extended advance ruling under section 170(b)(1)(A)(vi) or 509(a)(2)—See instructions.

3 If question 1 is answered "Yes" and the organization claims to be a private operating foundation, check here and complete Part VIII.

(Note: If an extended advance ruling is desired you must check the appropriate boxes for both 2(b) and 2(c).)

Statement of Revenue and Expenses, for period ending October 31, 1981

Revenue	1	Gross contributions, gifts, grants and similar amounts received	
	2	Gross dues and assessments of members	
	3	Gross amounts derived from activities related to organization's exempt purpose	
		Minus cost of sales	
	4	Gross amounts from unrelated business activities	
		Minus cost of sales	
	5	Gross amount received from sale of assets, excluding inventory items (attach schedule)	
	Minus cost or other basis and sales expenses of assets sold		
6	Interest, dividends, rents and royalties		
7	Total revenue	None	
Expenses	8	Fund raising expenses	
	9	Contributions, gifts, grants, and similar amounts paid (attach schedule)	
	10	Disbursements to or for benefit of members (attach schedule)	
	11	Compensation of officers, directors, and trustees (attach schedule)	
	12	Other salaries and wages	
	13	Interest	
	14	Rent	
	15	Depreciation and depletion	
	16	Other (attach schedule)	
	17	Total expenses	None
	18	Excess of revenue over expenses (line 7 minus line 17)	None

Balance Sheets		Enter dates ▶	Beginning date	Ending date
Assets				
19	Cash (a) Interest bearing accounts			
	(b) Other			
20	Accounts receivable, net			
21	Inventories			
22	Bonds and notes (attach schedule)			
23	Corporate stocks (attach schedule)			
24	Mortgage loans (attach schedule)			
25	Other investments (attach schedule)			
26	Depreciable and depletable assets (attach schedule)			
27	Land			
28	Other assets (attach schedule)			
29	Total assets			
Liabilities				
30	Accounts payable			
31	Contributions, gifts, grants, etc., payable			
32	Mortgages and notes payable (attach schedule)			
33	Other liabilities (attach schedules)			
34	Total liabilities			
Fund Balance or Net Worth				
35	Total fund balance or net worth		None	None
36	Total liabilities and fund balance or net worth (line 34 plus line 35)			

Has there been any substantial change in any aspect of your financial activities since the period ending date shown above? Yes No
 If "Yes," attach a detailed explanation.

Part VI.—Required Schedules for Special Activities	If "Yes," check here;	And, complete schedule—
1 Is the organization, or any part of it, a school?		A
2 Does the organization provide or administer any scholarship benefits, student aid, etc.?		B
3 Has the organization taken over, or will it take over, the facilities of a "for profit" institution?		C
4 Is the organization, or any part of it, a hospital or a medical research organization?		D
5 Is the organization, or any part of it, a home for the aged?		E
6 Is the organization, or any part of it, a litigating organization (public interest law firm or similar organization)?		F
7 Is the organization, or any part of it, formed to promote amateur sports competition?		G

Part VII.—Non-Private Foundation Status (Definitive ruling only)

NOT APPLICABLE

A.—Basis for Non-Private Foundation Status

The organization is not a private foundation because it qualifies as:

✓	Kind of organization	Within the meaning of	Complete
1	a church	Sections 509(a)(1) and 170(b)(1)(A)(i)	[Hatched]
2	a school	Sections 509(a)(1) and 170(b)(1)(A)(ii)	[Hatched]
3	a hospital	Sections 509(a)(1) and 170(b)(1)(A)(iii)	[Hatched]
4	a medical research organization operated in conjunction with a hospital	Sections 509(a)(1) and 170(b)(1)(A)(iii)	[Hatched]
5	being organized and operated exclusively for testing for public safety	Section 509(a)(4)	[Hatched]
6	being operated for the benefit of a college or university which is owned or operated by a governmental unit	Sections 509(a)(1) and 170(b)(1)(A)(iv)	Part VII.—B
7	normally receiving a substantial part of its support from a governmental unit or from the general public	Sections 509(a)(1) and 170(b)(1)(A)(vi)	Part VII.—B
8	normally receiving not more than one-third of its support from gross investment income and more than one-third of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions (subject to certain exceptions)	Section 509(a)(2)	Part VII.—B
9	being operated solely for the benefit of or in connection with one or more of the organizations described in 1 through 4, or 6, 7, and 8 above	Section 509(a)(3)	Part VII.—C

B.—Analysis of Financial Support

	(a) Most recent taxable year	(Years next preceding most recent taxable year)			(e) Total
	19.....	(b) 19.....	(c) 19.....	(d) 19.....	
1 Gifts, grants, and contributions received					
2 Membership fees received					
3 Gross receipts from admissions, sales of merchandise or services, or furnishing of facilities in any activity which is not an unrelated business within the meaning of section 513					
4 Gross income from passive sources (see instructions for definition)					
5 Net income from organization's unrelated business activities not included on line 4					
6 Tax revenues levied for and either paid to or expended on behalf of the organization					
7 Value of services or facilities furnished by a governmental unit to the organization without charge (not including the value of services or facilities generally furnished the public without charge)					
8 Other income (not including gain or loss from sale of capital assets)—attach schedule					
9 Total of lines 1 through 8					
10 Line 9 minus line 3					
11 Enter 2% of line 10, column (e) only					

12 If the organization has received any unusual grants during any of the above taxable years, attach a list for each year showing the name of the contributor, the date and amount of grant, and a brief description of the nature of such grant. Do not include such grants in line 1 above. (See Instructions)

Part VII.—Non-Private Foundation Status (Definitive ruling only) (Continued) NOT APPLICABLE

B.—Analysis of Financial Support (Continued)

13 If the organization's non-private foundation status is based upon:

(a) Sections 509(a)(1) and 170(b)(1)(A)(iv) or (vi).—Attach a list showing the name and amount contributed by each person (other than a governmental unit or "publicly supported" organization) whose total gifts for the entire period exceed the amount shown on line 11.

(b) Section 509(a)(2).—With respect to the amounts included on lines 1, 2, and 3, attach a list for each of the above years showing the name of and amount received from each person who is a "disqualified person."

With respect to the amount included in line 3, attach a list for each of the above years showing the name of and amount received from each payor (other than a "disqualified person") whose payments to the organization exceeded \$5,000. For this purpose, "payor" includes but is not limited to any organization described in sections 170(b)(1)(A)(i) through (vi) and any government agency or bureau.

C.—Supplemental Information Concerning Organizations Claiming Non-Private Foundation Status Under Section 509(a)(3)

1 Organizations supported by applicant organization:

Name and address of supported organization	Has the supported organization received a ruling or determination letter that it is not a private foundation by reason of section 509(a)(1) or (2)?

2 To what extent are the members of your governing board elected or appointed by the supported organization(s)?

3 What is the extent of common supervision or control that you and the supported organization(s) share?

4 To what extent do(es) the supported organization(s) have a significant voice in your investment policies, the making and timing of grants, and in otherwise directing the use of your income or assets?

5 As a result of the supported organization(s) being mentioned in your governing instrument, are you a trust which the supported organization(s) can enforce under State law and with respect to which the supported organization(s) can compel an accounting? Yes No
If "Yes," please explain.

6 What portion of your income do you pay to each supported organization and how significant is such support to each?

7 To what extent do you conduct activities which would otherwise be carried out by the supported organization(s)? For any such activities, please explain your reasoning as to why such activities would otherwise be carried on by the supported organization(s).

8 Is the applicant organization controlled directly or indirectly by one or more "disqualified persons" (other than one who is a disqualified person solely because he or she is a manager) or by an organization which is not described in section 509(a)(1) or (2)? Yes No
If "Yes," please explain.

Part VIII.—Basis for Status as a Private Operating Foundation

NOT APPLICABLE

If the organization—

- (a) bases its claim to private operating foundation status upon normal and regular operations over a period of years; or
- (b) is newly created, set up as a private operating foundation, and has at least one year's experience;

complete the schedule below answering the questions under the income test and one of the three supplemental tests (assets, endowment, or support). If the organization does not have at least one year's experience, complete line 21. If the organization's private operating foundation status depends upon its normal and regular operations as described in (a) above, submit, as an additional attachment, data in tabular form corresponding to the schedule below for the three years next preceding the most recent taxable year.

	Most recent taxable year
Income Test	
1 Adjusted net income, as defined in section 4942(f)	
2 Qualifying distributions:	
(a) Amounts (including administrative expenses) paid directly for the active conduct of the activities for which organized and operated under section 501(c)(3) (attach schedule)	-----
(b) Amounts paid to acquire assets to be used (or held for use) directly in carrying out purposes described in sections 170(c)(1) or 170(c)(2)(B) (attach schedule)	-----
(c) Amounts set aside for specific projects which are for purposes described in section 170(c)(1) or 170(c)(2)(B) (attach schedule)	-----
(d) Total qualifying distributions (add lines 2(a), (b), and (c))	-----
3 Percentage of qualifying distributions to adjusted net income (divide line 1 into line 2(d)—percentage must be at least 85 percent)	%
Assets Test	
4 Value of organization's assets used in activities that directly carry out the exempt purposes. Do not include assets held merely for investment or production of income (attach schedule)	-----
5 Value of any corporate stock of a corporation that is controlled by applicant organization and carries out its exempt purposes (attach statement describing such corporation)	-----
6 Value of all qualifying assets (add lines 4 and 5)	-----
7 Value of applicant organization's total assets	-----
8 Percentage of qualifying assets to total assets (divide line 7 into line 6—percentage must exceed 65 percent)	%
Endowment Test	
9 Value of assets not used (or held for use) directly in carrying out exempt purposes:	
(a) Monthly average of investment securities at fair market value	-----
(b) Monthly average of cash balances	-----
(c) Fair market value of all other investment property (attach schedule)	-----
(d) Total (add lines 9(a), (b), and (c))	-----
10 Subtract acquisition indebtedness with respect to line 9 items (attach schedule)	-----
11 Balance (line 9 minus line 10)	-----
12 For years beginning on or after January 1, 1976, multiply line 11 by a factor of 3 1/3 % (2/3 of the applicable percentage for the minimum investment return computation under section 4942(e)(3)). The factors to be used for years beginning prior to January 1, 1976, are as follows: for 1974 and 1975 use 4%, for 1973 use 3 1/2 %. Line 2(d) above must equal or exceed the result of this computation	-----
Support Test	
13 Applicant organization's support as defined in section 509(d)	-----
14 Minus—amount of gross investment income as defined in section 509(e)	-----
15 Support for purposes of section 4942(j)(3)(B)(iii)	-----
16 Support received from the general public, five or more exempt organizations, or a combination thereof (attach schedule)	-----
17 For persons (other than exempt organizations) contributing more than 1 percent of line 15, enter the total amounts in excess of 1 percent of line 15	-----
18 Subtract line 17 from line 16	-----
19 Percentage of total support (divide line 15 into line 18—must be at least 85 percent)	%
20 Does line 16 include support from an exempt organization which is in excess of 25 percent of the amount on line 15?	<input type="checkbox"/> Yes <input type="checkbox"/> No
21 Newly created organizations with less than one year's experience: Attach a statement explaining how the organization is planning to satisfy the requirements of section 4942(j)(3) with respect to the income test and one of the supplemental tests during its first year's operation. Include a description of plans and arrangements, press clippings, public announcements, solicitations for funds, etc.	

Form 872-C (Rev. March 1979)	Department of the Treasury—Internal Revenue Service Consent Fixing Period of Limitation Upon Assessment of Tax Under Section 4940 of the Internal Revenue Code (See instruction 2 of Part IV—Form 1023 instructions.)	To be used with Form 1023 only. Submit in duplicate.
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Pursuant to section 6501(c)(4) of the Internal Revenue Code and as part of a request submitted with Form 1023, that the within designated organization be treated as a publicly supported organization within the meaning of section 170(b)(1)(A)(vi) or section 509(a)(2) during an extended advance ruling period,

NOT APPLICABLE

(Name of organization)	}	District Director
(Number, street, city or town, State and ZIP code)	}	and the _____

consent and agree as follows:

The period of limitation upon assessment of the tax imposed under section 4940 of the Code for any taxable year within the advance ruling period as extended shall not expire prior to one year from the date of expiration of the time prescribed by law for the assessment of a deficiency for the last taxable year within the advance ruling period, as extended, to wit (check one)—

- First taxable year at least 8 months:** The period of limitations for the first 5 taxable years shall extend 8 years, 4 months, 15 days beyond the end of the first taxable year.
- First taxable year less than 8 months:** The period of limitations for the first 6 taxable years shall extend 9 years, 4 months, 15 days beyond the end of the first taxable year,

except that if a notice of deficiency in tax for any such years is sent to the organization before expiration of such period, the time for making an assessment shall be further extended for the period in which the making of an assessment is prohibited and for 60 days thereafter.

Ending date of first taxable year: _____

Name of organization	Date
Officer or trustee having authority to sign	
Signature ►	
District Director	Date

By ► _____